

## meeting agenda

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|--|----------------------------------|--------------------------|---------------------------|
| <b>Date/Time:</b>  | August 23, 2007 / 6:00 – 7:30 PM | <b>Date of Issuance:</b> | August 22, 1007           |
| <b>Project:</b>  | <b>Waukee Recreation Complex</b> | <b>Focus Group:</b>      | <i>Steering Committee</i> |
| <b>Project No.:</b>  | 27308.00                         | <b>File No.:</b>         | 1.3                       |
| <b>Present:</b>  |                                  |                          |                           |
| <b>Distribution:</b> via Project Website @ <a href="http://www.rdgusa.com/parks/waukee">http://www.rdgusa.com/parks/waukee</a> |                                  |                          |                           |

Comments, additions, or corrections to this memo should be communicated in writing to RDG Planning & Design within seven (7) days of issuance. If no comments are received within that period, this memo will be assumed accurate and filed as a part of the permanent record for this project.

### Agenda:

The goal of this meeting is to review preliminary concept diagrams and master plan options for the Waukee Recreation Complex and allow the Steering Committee an opportunity to provide comments.

1. Welcome.
2. Meeting sign-in.
3. Introductions: City Representatives, Steering Committee, and Design Team.
4. Review site inventory and analysis.
5. Review the preliminary concept diagrams.
6. Review master plan options.
7. Review preliminary character imagery for the Waukee Recreation Complex.
8. Review the desired versus the accommodated program of the facility.
9. Review additional regional analysis and inventory of existing systems critical to the ultimate success of this project.
10. Individual break-out discussion groups with 'game board' diagram studies.
11. General discussion.
12. Next Public presentation of the facility program and preliminary concept diagrams is scheduled for Thursday, August 30 at 6:00 PM at the Waukee City Hall.
13. Next Steering Committee meeting scheduled for Thursday, October 4 at 6:00 PM at Waukee City Hall.

END OF AGENDA

